



## Rooming List and Special Requests

Group Name \_\_\_\_\_

Arrival Date \_\_\_\_\_ Departure Date \_\_\_\_\_

Please submit your finalized rooming list 30 days in advance of arrival date. Any changes should be made directly with the sales office. Any "no shows" will be charged one night, plus tax, unless we are advised of the individual cancellation 14 days prior to the scheduled arrival. When choosing a Standard Deluxe room, please specify, 1 king or 2 queen beds.

**Room Types:** SD = Standard Deluxe      SR = Oversize Spa Room      2S = 2-Room Suite w/Spa  
 SM = Smoking      NS = Non-smoking      GS = Grand Suite

Last Name	First Name	Arrival Date	Departure Date	Room Type	Special Request
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Authorized Signature \_\_\_\_\_

Group VIP \_\_\_\_\_ On-Site \_\_\_\_\_